

## Toll-free Phone System Instructions

- Step 1     Dial Toll Free Number (866)-786-0414
- Step 2     Enter 4-digit Physician ID
- Step 3     Enter Password
- Step 4     Start dictating after you hear the beep

### Key-Pad Mapping

Number Key	Activity
1	Record
2	Play
3	Job # Prompt
4	Beginning of File, Play
5	Quick Save with options
6	End of File
7	Rewind
8	Pause
9	Fast Forward
0	Save Menu Press 1 for normal TAT Press 2 for priority/STAT Press 3 return to the current dictation
*	Disconnect
#	Job # Prompt

**Note:**

You can always hang up to disconnect and finish your dictating session.

**Physician ID and Password:**

Physician Last Name	Physician First Name	Physician ID	Password
Aiken, Jr	David	4022	980
Arora	Satish	6594	942
Black	Eileen	4023	979
Black	Elliott	4024	978
Bourgeois	Warren	4025	977
Burke	Emily	4377	956
Burvant	John	4026	976
Cousins	Gwen	6189	947
Cucinotta	Louis	4374	959
Davis	Brandon	6292	945
Defrancesch	Fred	4983	952
Ebrahim	Shehab	6496	943
Escobar	Juan	4028	975
Espinoza	Luis	6185	951
Germer	Bruce	6187	949
Glovinsky	Marc	4029	974
Haddad	Charles	4030	973
Hickham	Michael	4717	954
Jansen	David	4031	972
Jaramillo	Arley	6649	941
Junius	R. William	4032	971
Khoobehi	Kamran	4033	970
Landry	Bernard	4034	969
Larkin	Keith	4035	968
Lifsey	Michael	4376	957
Metzinger	Stephen	4037	967
Mizgala	Cynthia	4038	966
Occhipinti	Dennis	4375	958
Owens	Ruth	4039	965
Parnell	Melvin	4046	964
Ross	Robert	6293	944
Saer	John	6186	950
Schmidt	Brian	4041	963
Sketchler	Jefferey	4042	962
Spring	Paul	4716	955
Steiner	Robert	4044	961
Willson	Ronald	6188	948
Woolridge	Donald	4045	960
Zeringue	Michael	4982	953
Zhuk	Stanislav	6190	946